

**Minnedosa Collegiate Career Preparation and Exploration
Supervisor's Evaluation of Student**

Student name:	Placement Date(s):
Company name and Address:	
Supervisor's Name and Title:	

Instructions:

Please evaluate each area you were able to observe while the student was with you. We realize some areas may be difficult to comment upon, given the brief time spent with the student – please do the best you can. Every bit of feedback we can give our students will help them with their career development process. Thank you very much!

Did you receive the student's resume: By mail By fax Hand delivered Not at all

	Not Observed	Unacceptable	Poor	Fair	Good	Excellent
Attitude						
Ability to learn						
Written communication skills						
Oral Communication Skills						
Ability to react to surroundings						
Initiative						
Interpersonal skills with co-workers						
Interpersonal skills with clients						
Maturity						
Responsibility						
Inquisitiveness						
Understanding						
Safety Procedures						
Punctuality						
Attire						
Overall Performance						

Student's Outstanding Qualities are:	
Qualities the Student should strive to improve upon are:	
Additional Comments:	
Supervisor signature:	Date: