



PRESENT: C. Black, K. Cameron, C. Erickson, L. Jackson, S. Livingstone, L. McFarlane,  
L. McMillan, C. Shannacappo, W. Yanchycki

DIVISION ADMINISTRATION PRESENT:

R. Klassen -Superintendent  
M. Janssen - Assistant Superintendent  
K. McNabb - Secretary Treasurer

RESOLUTION NO. 1: Moved by L. Jackson and seconded by C. Erickson  
THAT the Board approve the agenda as presented.

- Carried.

RESOLUTION NO. 2: Moved by W. Yanchycki and seconded by L. McFarlane  
THAT the minutes of the Regular Board Meeting of June 19, 2008 be  
approved as presented.

- Carried.

RESOLUTION NO. 3: Moved by L. McMillan and seconded by L. McFarlane  
THAT the Board approve the following Trustees to Board Committees  
from September 2008 to November 2010.

**Personnel** – Trustees Erickson, Yanchycki, and Black  
**Governance** – Trustees Livingstone, McMillan, and Yanchycki  
**Negotiation** – Trustees Cameron, Black, and McMillan  
**Operations** – Trustees McFarlane, Shannacappo, and Livingstone  
**Policy Review** – Trustees Jackson, Mazier, and Erickson  
**Labour Management** – Trustees Shannacappo, Cameron, and Jackson  
**RR Education Fund** – Trustees Mazier and Black  
**Minnedosa Archives Regional** - Trustees McMillan and Jackson  
**Recreation Commission** - Trustees McFarlane (Rivers) and Cameron  
(Minnedosa)

- Carried.

RESOLUTION NO. 4: Moved by C. Erickson and seconded by L. Jackson  
THAT the Board approve the 2008-2009 Action Plan as presented.

- Carried

RESOLUTION NO. 5: Moved by L. McMillan and seconded by L. McFarlane  
THAT John Burgess be appointed as Division Solicitor for 2009

- Carried.

RESOLUTION NO. 6:

Moved by L. McFarlane and seconded by W. Yanchycki  
THAT the Division office close at noon on December 24, 2008 and close on December 29, 30, and 31, 2008 and January 2, 2009.

- Carried

RESOLUTION NO.7:

Moved by S. Livingstone and seconded by C. Erickson  
THAT the Board appoint Kathlyn McNabb, Secretary-Treasurer and Ken Cameron, Board Chairperson as the Division's Signing Officers effective September 15, 2008.

- Carried

RESOLUTION NO.8:

Moved by L. Jackson and seconded by C. Erickson  
WHEREAS the Rolling River School Division is in possession of school registers, school district records, school district minute books and other miscellaneous school district documents and records.

WHEREAS the Minnedosa Regional Archives is accredited by the Association of Manitoba Archives and the Rolling River School Division is a founding member of the Minnedosa Regional Archives;

Be it resolved that the Rolling River School Division will transfer records and documents of archival value to the Minnedosa Regional Archives, within the guidelines established by the Manitoba Department of Education Guidelines on the Retention and Disposition of School Division/District Record, and the Freedom of Information and Protection of Personal Information (FIPPA) Handbook for Educational Bodies.

- Carried

RESOLUTION NO.9:

Moved by C. Black and seconded by L. Jackson  
THAT the Board approve the following revised job descriptions as presented and amended:

- GDA - Superintendent Job Description
- GDAB - Assistant Superintendent Job Description
- GDAC - Secretary-Treasurer Job Description

- Carried

RESOLUTION NO.10:

Moved by W. Yanchycki and seconded by L. McFarlane  
THAT the Board approve the Personnel Report as presented and amended.

- Carried

RESOLUTION NO.11:

Moved by C. Jackson and seconded by C. Black  
THAT the Board approve an unpaid leave of absence for a driver (as per the request presented) from September 2, 2008 to December 31, 2008.

- Carried

RESOLUTION NO.12: Moved by C. Black and seconded by L. Jackson  
THAT the Board go into Committee of the Whole Board and go in Camera to hear a portion of the Senior Administration's Report.

The Board adjourned to Committee of the Whole Board and went In Camera at 9:24 p.m.

The Board returned to regular session at 10:01 p.m.

- Carried

RESOLUTION NO.13: Moved by L. McFarlane and seconded by L. McMillan  
THAT the Senior Administration report be received as presented and discussed.

- Carried

RESOLUTION NO.14: Moved by C. Erickson and seconded by L. Jackson  
THAT the Board Meeting be adjourned at 10:06 P.M.

- Carried

OTHER BUSINESS:

1. The Board acclaimed Trustee Ken Cameron as Board Chair and Trustee Lawrence McFarlane as Board Vice-Chair. Trustee Cameron presided as Chair of the meeting.
2. Trustee Jackson requested discussion at a later date regarding the need for a Board meeting in late August.
3. Darcy Rollins, Director of the International Student Branch, presented on the proposed Southwestern International Student Consortium. The Board referred further discussion on this to the next Board meeting.
4. Debbie Parrott, Coordinator of Student Services, reported on the Resource Program changes to be implemented in the Division.
5. The Superintendent reviewed the Opening Day Enrollment Report.
6. The Secretary-Treasurer reviewed the Foreign Exchange Student Report.
7. The Superintendent reported on staffing reassignments and grade configuration changes at Tanners Crossing School.
8. The Superintendent reported on Rivers Elementary Grade 1 enrollment and staffing changes.
9. The Secretary-Treasurer reviewed the 2008-2009 Board meeting schedule.
10. The Secretary-Treasurer reviewed the proposed 2009-2010 budget consultation plan.
11. The Secretary-Treasurer reviewed a summary of the 2008-2009 school bus fuel tender quotes.

12. The Secretary-Treasurer reported on the progress of current Capital projects including correspondence from the Public Schools Finance Board on the Division's request for the replacement of portable classrooms at Elton Collegiate; the Rivers Collegiate Roof Replacement project; and the Erickson Collegiate Water and Sewer Replacement project.
13. The Superintendent discussed the process to plan the Annual Board/Administration Planning Workshop in November 2008. The Senior Administration will meet with the Governance committee to discuss a proposal for the planning session and will report with a proposal for the workshop at a future Board meeting.
14. The Secretary-Treasurer reviewed the recent announcement to extend coverage of workers compensation to school division employees, excluding teachers. This change will not affect the school division as it already extends coverage voluntarily to all support staff employed by the Division.
15. The Superintendent discussed a change in format for the Principal's monthly meetings to the Rolling River Education Administration Leadership Team (RREAL Team).
16. The Superintendent reviewed a summary of teacher assignments and staffing changes for the 2008-2009 school year.
17. The Superintendent reviewed information on the Manitoba Association of School Superintendents (MASS) Mentoring Program and the participation of the Superintendent and Assistant Superintendent in this program.
18. The Superintendent reviewed the Suspension Report.
19. The Secretary-Treasurer reviewed discussions related to a draft agreement in Committee for the Teacher Collective Agreement.
20. The Superintendent reported on the Teacher Termination Grievance Award Appeal decision.
21. The Superintendent reported on an employee extended medical leave.

UPCOMING MEETINGS:

Board Governance Meeting  
 5:30 p.m. Wednesday, September 24, 2008  
 Division Administration Office

The next regular Board Meeting will be **WEDNESDAY September 24, 2008 at 7:30 p.m.**

**“SUBJECT TO APPROVAL”**

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Chairperson

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Secretary Treasurer