

Erickson Elementary School Parent Advisory Council Meeting Minutes

January 13, 2011 – 7 pm - EES Library

In attendance: Mrs. Barb Desiatnyk, Mrs. Leslie Roesch, Mrs. Marsha Merrick, Ms. Shanna Frith, Mrs. Lisa Burton, Mrs. Andrea Usick, Mrs. Colleen Warrington, Mr. Graham Edwards, Miss. Jennifer Carlson, and Ms. Tara Elliott (whom arrived at 8 PM)

1. Call to Order at 7:02 pm
2. Agenda approval – Moved by Shanna Frith, second by Marsha Merrick
3. Adoption of November 24, 2010 Meeting Minutes - Moved by Barb Desiatnyk, second by Mr. Edwards.
4. Principal's Report:
 - Mrs. Warrington attended this evening as the first teacher to sign up. A sign-up sheet was provided so that a different teacher could attend once per month. Thank you to her for coming!
 - Thanks to PAC for baking for the Christmas Concert. There was a lot of positive feedback about the evening.
 - Craft Sale expenses – of the \$105 dollars provided for craft supplies, \$33.25 was not used and will be returned to PAC.
 - 'Coats for Families' was very successful. There are still clothes available; some inquiries have been made to the office.
 - DARE – Drug Awareness Resistance Education – 2 times per week for 5 weeks more. Constable Jenny Mckinnon is running this program. www.dare.com
 - Kids Can Shop held on 21st at Erickson Collegiate was very successful.
 - Gym Blast – postponed until Thursday January 20th.
 - School-wide events are being planned for every 3 or 4 weeks with our community groups – January 28, Feb 25, and March 25.
 - Virtue of the Month is trustworthiness.
 - Skating at lunch will be started again, once or twice per week.
 - Gr. 4, 5, and 6's participating in Bird Watch Program with Friends of the Park.
 - Mr. Edwards is looking at getting a big sign for outside the school, like the one at the Collegiate.
 - Swimming Lessons – Not enough staff at Sportsplex to teach all students at one time
 - Gr 4- 6 begin February 8 Tuesdays and go for 6 weeks, 2 lessons per time
 - K – 3 begin after spring break and go for 6 weeks
 - This causes an increase in our transportation costs to approximately \$2600.00
 - Mr. Edwards is looking into ways to minimize these costs
 - ** Update received January 19, 2011 – All students will now be going for lessons at one time, after Spring Break **
5. Treasurer's Report:
 - Erickson Heritage COOP made a donation of \$1000.00!
 - Meat draw made 613.73; cost of meat still needs to be paid
 - Balance in Playground Fund is 11,248.26
 - Balance in Swimming Transportation Fund is \$2880.39 (minus the cost of the meat)
 - EES Craft Sale raised – Dainty Walk \$774.50; craft table \$408.47, Lunch and table rentals \$528.22
 - Money from Healthy Living Grant that was deposited into the wrong account has not yet been recovered. \$1008.00 that was raised in 2009 \$200 COOP Gift Card Raffle also deposited in wrong account. Mr. Edwards will look into both of these.

- Treasurer's Report approved – Motion by Shanna Frith, second by Mr. Edwards
6. Unfinished Business
- EES PAC Website update provided by Shanna Frith (eespac.wordpress.com). She is looking for some photos to use on the site of our fundraising events.
 - Hot Lunch – tie in with Teacher Appreciation Week (Feb 14 to 18) Turkey meal – ask Lions Club for details about how many turkeys and quantities of other food.
 - Cookbook – Leslie provided update – still have 150 to 200 cookbooks left. We need ideas on how to get them selling again. Mr. Edwards reported a lot of good feedback on the cookbook
 - Recognizing Donors to the playground – Mr. Edwards provided a complete list of donors and amounts from Phase I
 - Child Care for Meetings – Barb Desiatnyk has written a letter to send to Erickson Collegiate and/or their PAC to see if we can get some help.
 - COOP Membership for EES PAC has been acquired. A letter was received from COOP; there are no laminated cards provided.
7. Correspondence
- We received an invitation to provide input regarding RRSB budget on March 2nd 2011. We would like to make a presentation for funding that would help us promote physical activity for our kids – swimming transportation costs, skating at lunch hour, and ski trip funding.
 - Nomination Form for MB Celebration of Excellence in Teaching. Unfortunately the due date was December 10, 2010 – anticipate this for next year as it would be nice to recognize some of our excellent teachers.
8. New Business
- Playground Fundraising Presentations – Town and RM on February 2nd at 5:15 PM. WI has been contacted. They meet next on February 2nd 2011 in the afternoon; unconfirmed as of yet if we can present there. Tara Elliott and Leslie Roesch will present.
 - Erickson Credit Union made a \$1500 donation to the playground. An article to be written for the South Mountain Press by Shanna Frith. Leslie Roesch to take a photo to go with it.
 - Future Fundraisers
 - Marsha Merrick's parents are having a farm auction Friday April 8th; they've asked us to do the meal. 8:30 AM until mid-afternoon. We agreed to do this.
 - Meat Draw at Nordic Inn in Erickson March 19th
 - Viking Days Carnival – keep discussing this option.
 - Fishing Derby – Sandy Lake
 - Poker Derby
 - Teacher (and Staff) Appreciation Week (TAW) – February 14 to 18 – we need to come up with ideas.
 - Amend By-Laws – We are not required to have a complete financial Audit done as it is too expensive. RRSB finance department has agreed to do an Audit of our books. A “Notice to Reader” will need to be completed by an accountant. This needs to be put into our by-laws. To make by-law amendments we must provide 2 weeks notice of the meeting that we wish to do so. Posters, notice on our website, note home to families. We will do this at the beginning of our next regular meeting.
 - Approved that Reg Nylen will be the accountant that we use to provide the ‘Notice to Reader’ – Motion by Tara Elliott, second by Miss. Carlson
 - Concerns with School Newsletter – currently each newsletter goes out on the last Tuesday of each month; deadline for submissions is the Monday afternoon prior. We are concerned that once a month is not sufficient to get out important event

information. It was decided that Event information / calendar information would go out once every 2 weeks and that classroom updates would go out once a month on the last Tuesday. Mr. Edwards will pursue having the Newsletters only sent home with the youngest student in each family.

9. Announcements

- www.mbteach.org - lots of good information on this site (examples – Diabetes program now available in MB schools, Province to increase age at which students can drop out, etc.)

10. Adjourned at 8:40 PM

11. To Do List:

- Swimming lesson info and forms sent home – Mr. Edwards – now not until closer to date
- Misplaced deposits – Mr. Edwards
- SMP article – Shanna Frith; photo – Leslie Roesch
- Print list of donors in SMP with article and on a regular basis in future
- Provide Marsha with copy of all minutes to send to RRSD with books – Shanna Frith
- Hot Lunch plan
- Ideas for cookbook sales
- Collect for Cookbook ads not paid for; issue receipts to those that want one
- Playground Presentations
- Child Care for Meetings
- Present at RRSD Budget Meeting March 2nd
- Schedule and give Playground Presentations
- Meat Draw March 19th
- Auction meal April 8th
- Discuss Carnival
- Finalize plans for TAW
- Send out notifications of by-law amendment no later than January 27, 2011
- Events notification goes out 2nd Tuesday of month; Events and classroom updates Newsletter goes out last Tuesday of the month – Mr. Edwards
- Pursue sending Newsletters and Event Info home only with youngest student in each family – Mr. Edwards

Next Meeting will be held on Thursday February 10, 2011 at 7 PM in the EES Library