

**Erickson Elementary School Parent Advisory Council  
Establishment Meeting & Annual General Meeting**

**October 14, 2010 – 7 pm EES Library  
Meeting Chaired by Tara Elliott**

In attendance: Mrs. Barb Desiatnyk, Mrs. Leslie Roesch, Mrs. Marsha Merrick, Ms. Tara Elliott, Ms. Shanna Frith, Mrs. Barb Brewster, Mr. Graham Edwards, Miss. Jennifer Carlson, Ms. Victoria Blackbird, Mrs. Andrea Usick

1. Call to Order at 7:01 pm
2. Adoption of the Agenda: Moved by Shanna Frith, second by Marsha Merrick.
3. Adoption of September 23, 2010 Meeting Minutes: Moved by Barb Desiatnyk, second by Andrea Usick.
4. Bylaws and Constitution for the EES PAC were read aloud by Tara Elliott. Motion to adopt by Shanna Frith, second by Barb Desiatnyk.
5. Nominations for Executive Board Positions of EES PAC were presented. The following positions were filled:

President – Barb Desiatnyk  
Vice President – Tara Elliott  
Treasurer – Marsha Merrick  
Secretary – Shanna Frith  
Director – Leslie Roesch  
Director – Barb Brewster  
Director – Lisa Burton

Teacher Liaison – Miss J. Carlson  
Principal – Mr. G. Edwards

6. Principal's Report:
  - EES Open House and Fall Supper was attended by approximately 150 people. PAC members were thanked for roasting turkeys and making gravy.
  - Milk Program is providing 150 containers of milk to students per week. If kids are away, they will receive their milk another day. Grade 6's are delivering milk to students. Mike Lamb is doing a great job of coordinating the program.
  - Last week was fire safety week. On October 25<sup>th</sup> all students are touring the fire hall in Erickson.
  - Next week is bus safety week.
  - Christmas Concert will be held December 16<sup>th</sup>
  - An Educational Assistant has been hired; another person will also be hired within a week.
  - In mid-November, some students will be taken to volunteer at Samaritan House in Brandon. The school is also looking at working towards a local food bank and Coats for Kids program.
  - Mr. Edwards has spoken with Charles Gaywish about transportation for the swim program. He will put request in writing for Mr. Gaywish.
  - Microwaves are no longer in the building.
  - Will consider getting another tetherball for the playground but it would have to be taken in every day to avoid having it stolen.
  - Front door access – still looking into this but wants the school to feel welcoming.
  - A request for children's bathroom repairs has been made to repair backsplashes. A second request will be considered regarding the sinks.

- Mr. Edwards is hoping to send out invitations to a “School Planning Session”, where children and families would have input into the direction our school is going.

#### 7. Treasurer’s Report:

- Treasurer’s Report was presented. Motion to approve made by Tara Elliott, seconded by Leslie Roesch.
- Balance in the account is \$5674.86
- Donations were made to the playground fund by the Women’s Institute, the R.M. of Harrison, and Minnedosa Vet Clinic.
- The Women’s Institute has requested a presentation on our plans for the playground.
- \$450 was made from ad sales in the cookbook.
- Meat Draw in Erickson, held on October 9, 2010, made about \$90
- Total raised for swimming lesson transportation so far is \$892.49
- We need to find an Auditor; will research this and vote on it by the end of November.
- Send a letter to Reg Nylén for details about the cost of an Audit and the potential for a donation of the service.
- Miss Carlson has located the \$142 cheque from the Healthy Living Grant. It was deposited in the wrong account. Mrs. Frey is sorting this out.

#### 8. Unfinished Business

- Swimming Lessons
  - Lessons and transportation need to be booked. Mr. Edwards will see to this.
- Volunteer Sign-Up Sheet and Class Reps
  - 3 people signed up to be volunteers
  - We will keep working on finding Class Reps
  - Mr. Edwards told us about a phone messaging system available through the RRSD. We would create a message and the system would call all phone numbers on the list. This may be useful in the future.
- Cookbook Fundraiser
  - Leslie Roesch provided an update. The proof is out; we will provide any edits and have the cookbooks printed.
  - \$450 raised in ad sales to help offset the cost of the books.
  - Cost will be \$2267.62 (less shipping). Approximately \$3.60 per book.
  - We will sell them for \$12 per book.
  - Erickson Credit Union has offered to sell them for us.
  - We will hold a competition amongst the students at EES to see who can sell the most cookbooks. The prize will be an iPod Shuffle. Mr. Edwards will announce this at the next assembly.
  - Big thank you to Leslie Roesch for all her hard work on the cookbook.
- Playground
  - The contact from LittleTykes (Brian) will get back to Leslie Roesch in about a week. We would like to invite him to give a presentation. We could also invite a number of contractors who could do the construction, so that they could provide a quote for the work needing to be completed.
  - Tara Elliott to assist Leslie Roesch in completing the playground plan.
- Meat Draw dates
  - Next scheduled Meat Draws at Nordic Inn in Erickson are for January 8<sup>th</sup> and March 19, 2011. We will advertise with parents for these events.
  - An option in the future is to hold a “Hat Day” at the school. We could charge each student \$1 to wear a hat all day. We could use this money to purchase more popular meat.

- We are not booking Meat Draws in Sandy Lake at this time, as we were unexpectedly given 3 dates in Erickson.
- Sandy Lake Craft and Bake Sale
  - We provide the lunch as a fundraiser. Soup and open-faced sandwiches, dainties and squares. Tara Elliott offered to do some baking.
  - Tentative date is November 6<sup>th</sup>, 2010.
- EES Craft and Bake Sale
  - Chose November 27<sup>th</sup> 2010.
  - We need to advertise – posters, ads in paper.
  - Karen Shindrick will provide list of crafters to contact. Table rentals \$10
  - Students to make crafts at school.
- Hot Lunch Monday 18<sup>th</sup> of October.
  - Tara Elliott coordinating. Tara Elliott, Marsha Merrick, and Shanna Frith will work it. Shanna Frith to provide 10 dozen cookies.
  - Tara to order hot dogs and buns on Friday 15<sup>th</sup>.
- MAPC (Manitoba Association of Parent Councils) registration form was sent in to RRSD office.

9. Correspondence – none.

10. New Business

- Community Places Grant Application
  - Workshop Monday October 18<sup>th</sup>, 1 to 4 PM. No one can attend. We will request that they come meet with us.
- Fundraising ideas discussed
  - Hosting a Magician’s Show. Big event. Dean Gunnarson perhaps. Held outdoors at the Erickson Fairgrounds. Require lots of advertising, Draw on many local groups for volunteers. Perhaps expand this into a Fair (skin graphics etc.)
  - Selling meat – like steaks, chicken breast, shish kebobs
  - Old School Catering – Bruce Manniluk – do this prior to Easter
- Hot Lunch Fundraiser
  - To be held November 29<sup>th</sup>.
  - Hot dogs, veggies, and a cookie (Barb Brewster to make cookies).
  - Mr. Edwards to notify ECI

11. Announcements - none

12. Open Forum - none

13. To Do list:

- Cookbook – edit proof and approve for printing
- Cookbook – book table at COOP to sell cookbooks
- Cookbook – coordinate sales competition for students; prize iPod Shuffle
- Meet with LittleTykes sales rep
- Hot lunch fundraiser October 18<sup>th</sup> – Tara Elliott coordinating
- Hot lunch fundraiser November 29<sup>th</sup>
- Determine how we will recognize donors (past and future) to the Playground Fund
- Book swimming lessons and bus transportation – Mr. Edwards
- Mr. Edwards to speak to Erickson Collegiate about providing child care at meetings
- Thank you cards for donors
- Work on establishing Class Reps
- Send out volunteer form – EES
- Bingo grant application
- Research an Auditor for EES PAC

- Coordinate EES Craft Sale November 27th
- Coordinate lunch for Sandy Lake Craft Sale – November 6<sup>th</sup>
- Consider Old School Catering fundraiser prior to Easter
- Hold Hat Day prior to January 8<sup>th</sup> Meat Draw in Erickson
- Community Places Grant – to request a meeting
- EES Newsletters to be made available to public
- Farm Credit Canada Grant – apply next May/June

14. Motion to Adjourn at 8:30 PM by Tara Elliott, second by Marsha Merrick

**Next Meeting will be held on Wednesday November 24, 2010 at 7 PM in the EES Library**