

EES Parent Advisory Council Meeting Minutes

September 23, 2010 – 7 pm EES Library

In attendance: Mrs. Barb Desiatnyk, Mrs. Leslie Roesch, Mrs. Marsha Merrick, Ms. Tara Elliott, Ms. Shanna Frith, Mr. Graham Edwards, Miss. J. Carlson, Ms. Victoria Blackbird, Mrs. Terryl Maduke, Mrs. Lisa Burton

1. Call to Order at 7:00 pm
2. Adoption of the Agenda: Moved by Marsha Merrick, second by Shanna Frith.
3. Adoption of June 15, 2010 Meeting Minutes: Moved by Tara Elliott, second by Marsha Merrick.
4. Principal's Report:
 - EES Open House and Fall Supper will be held October 7th. The PAC is okay to do a 50/50 draw as a fundraiser at this event.
 - Erickson Collegiate is doing the hot lunch program at EES. If the PAC wishes to do a hot lunch as a fundraiser, we need to provide as much notice as possible.
 - Milk Program has been popular. It is providing 120 containers of milk to students per week (a 4 fold increase over last year).
 - Mr. Edwards has a "Treasure Chest" in his office for students who have lost teeth at school.
 - Full day Kindergarten is going well.
5. Treasurer's Report:
 - Treasurer's Report was presented. Motion to approve made by Tara Elliott, seconded by Leslie Roesch.
 - Balance in the account is \$4730.72.
 - Marsha Merrick will maintain a single account but keep track of what money collected is designated for various projects (such as swimming lessons and playground).
 - COOP \$2 Donation card – This fundraiser made about \$80; the cheque has not been received from the COOP yet. There was difficulty in getting clerks to ask customers if they would like to buy a donation card. We can attempt this fundraiser again as we have a lot of cards left. Next time, contact the COOP head office in Minnedosa. Posters may also be helpful.
 - Fundraising letter was sent out to local area businesses. As donations come in, we will need to send out Thank You cards. Each PAC member had a list of businesses to mail to; we will send out Thank you cards to those that donated from our lists. Marsha Merrick will let us know.
 - EES Yard Sale raised \$801.70; we agreed to make this an annual fundraising event.
 - Account details from the original Parent Group account held by Mrs. Slashinsky, has been provided to Tara Elliott who will turn it over to Marsha Merrick.
6. Unfinished Business
 - Swimming Lessons
 - EES needs to take over the coordination of the swimming lessons now from a scheduling perspective to book lessons and transportation. File was handed to Mr. Edwards.
 - Leslie Roesch spoke to Charles Gaywish from RRFN, in June. RRFN may be able to rent a bus(es) to us for swimming lesson transportation. They will need to be contacted ASAP to book it into their bus schedule.
 - During the first couple of lessons the swim instructors will evaluate the swimming ability of each child and then place them into appropriate levels.

- The kids will go to the Sportsplex once a week for 5 weeks. Each time they are there, they will have 2 lessons, with a break in between.
 - Carry forward
- Cookbook Fundraiser
 - A total of 143 recipes were collected. We were hoping for closer to 250.
 - It needs to be completed online by October 7th and ready for printing.
 - Cookbooks should be received by the second week in November.
 - There will be no names of students under pictures in the cookbook. Only first names will be included with each recipe.
 - Some kids cannot be photographed for this cookbook.
 - Recipes were distributed to 5 PAC members to enter into the Gatebook website. Contact Leslie Roesch if there any questions about that process.
 - Send out last call for recipes from students and staff for recipes in any category.
 - We would like to set up a ‘manned’ table at the COOP to sell these books – need to book spots soon.
 - First 2 pages in cookbook – one page for PAC to say Thank You and explain what we are fundraising for. Second page will be a statement from the school written by Ms. Carlson.
 - Carry forward.
- To Do List from June 15th meeting – all taken care of.
- Farm Credit Grant application – do in spring.
- Playground
 - Leslie Roesch presented the option of applying for a Bingo grant – this is where we would need 7 people to go into Winnipeg to McPhillips Street Station or Club Regent to work a bingo. Mr. Sokoloski told Leslie that a group from Rapid City did this and they raised \$3000. Time spent at the bingo is about 4 hours.
 - We need to fill out a Bingo Grant application (They require that our play structure is accessible – this is in our plans already).
 - We agreed to do this. PAC members to meet about completing the application form.
- Reaching out to the community
 - Newsletters around town – we would like to place school newsletters in business/offices such as the Legion, COOP, locations in Sandy Lake, Gold Nugget. Need containers for them. Contact Mrs. Frey to get extra copies.
 - Tara will check into adding a link to the PAC minutes from the Explore Erickson Facebook page that she has set up.
- Staff Member of the Month – tabled

7. Correspondence – none.

8. New Business

- Providing child care at meetings
 - Mr. Edwards will speak to Erickson Collegiate about doing this again this year.
 - If high school students came out to do this and we did not have any kids for them to look after, they would still get 1 hour of volunteer time.
 - We would like to encourage staff to come to our meetings. We agreed to invite 1 or 2 different staff members each month.

- Volunteers Needed
 - EES to send out the volunteer sign-up sheet.
 - Could try a parent from each class as a “class rep” that could help find volunteers from each grade. Not PAC members as we don’t have time.
 - Take volunteer sign-up sheets to the Open House and ask people to fill them out.
- Turkey Cooking
 - PAC executive and Lisa Burton, Victoria Blackbird , and Terryl Maduke, are cooking, cutting and bringing in turkeys for the EES Fall Supper / Open House on October 7th. Bring turkey in cold. Also do gravy.
 - Erickson Lions Club members will be serving.
- Meat Draws
 - We decided to do 2 meat draws to raise money for swimming lesson transportation. One in Erickson and one in Sandy Lake.
 - Try to book for the end of October.
- Craft Sale
 - We agreed to take over the coordination of the Craft Sale held at EES as a fundraiser for the PAC. Kids make the crafts while in school and they are sold at the Craft Sale. Tables are also available for rent to others wishing to sell their crafts. Early December. Need to get the word out soon so that crafters can make plans.
- Hot Lunch Fundraiser
 - Tara Elliott agreed to coordinate this. It will be held October 18th.
 - Hot dogs, sliced carrots and celery, and a cookie (Shanna Frith to make cookies).
 - We will need to provide condiments and napkins. Hot lunches are pre-ordered so we know how many to provide. Hot dogs and buns will need to be ordered from the COOP.
- Past Topics – missing tether ball, front door access, microwaves, and repairs needed in the children’s bathrooms were all discussed. Mr. Edwards to look into issues as necessary.
- Shanna Frith will be the keeper of any fundraising information that we collect.
- Mom’s Pantry as a fundraiser? – wait until the New Year as we are really busy right now.
- Bylaws and Constitution for the PAC – Barb Desiatnyk will email these out for us all to read over. We will all respond in writing.

9. Announcements - EES PAC Establishment Meeting

- October 14th, 7 pm, at the EES Library
- We are required to advertise for the Establishment Meeting for 2 weeks prior to the meeting date. One ad in the South Mountain Press, posters around town and in the school, in the EES Newsletter.
- Nominations will be in writing. Forms to be available at the school office.
- Tara Elliott will chair the meeting, and Leslie Roesch will be the backup.

10. Open Forum

- Healthy Living Grant – cheque has still not arrived from them. Ms. Carlson will keep requesting the cheque.
- Victoria Blackbird suggested that we limit meetings to 1.5 hours; we may get more participants out that way.

11. To Do list:

- Cookbook - enter all recipes.
- Cookbook - last call for recipes in any category.
- Cookbook – take photos.
- Cookbook – PAC to write a note for the first page.
- Cookbook – Ms. Carlson to write a statement from the school.
- Cookbook – finalize and send for printing.
- Cookbook – book table at COOP to sell cookbooks.
- Bylaws and Constitution to be reviewed and approved for Establishment Meeting.
- Advertising for Establishment Meeting – SMP, posters, EES newsletter.
- Turkeys to be cooked, gravy made for EES Open House Fall Supper October 7th.
- Open House – 50/50 draw set up and bring volunteer forms.
- Hot lunch fundraiser October 18th – Tara Elliott coordinating.
- Determine how we will recognize donors (past and future) to the Playground Fund.
- EES to schedule swimming lessons and bus transportation.
- Mr. Edwards to speak to Erickson Collegiate about providing child care at meetings.
- Mr. Edwards to look into tether ball and bathroom upgrades.
- Thank you cards for donors
- Send out volunteer form – EES
- Bingo grant application.
- Book meat draws in Erickson and Sandy Lake.
- Coordinate Craft Sale in December.
- Short form of minutes to go into Newsletter – Shanna Frith
- EES Newsletters to be made available to public.
- Farm Credit Canada Grant – apply next May/June.
- Mom’s Pantry fundraising – in the New Year.

12. Motion to Adjourn at 9:15 pm

Next Meeting will be our Establishment Meeting, held on Thursday October 14, 2010 at 7 PM in the EES Library