

Step 1	Identification			
	Name of School Division Rolling River School Division	Name of School Minnedosa Collegiate	Name of Principal Martin Ingenmey	Date (yyyy/mm/dd) 2007/09/26

Step 2	School Profile <i>(Complete the following using FTE as of Sept 30)</i>		
	Number of Teachers 13	Number of Students 212	Grade Levels 9-12
Describe school activities (curricular, extra-curricular) that you would like to highlight. <ul style="list-style-type: none"> • Nursery School at M.C.I. • 100% Grade 12 Graduation rate • M.C.I. Band Program - Brandon Jazz Festival (March), Jazz performance at Chipperfield's, Rolling River Festival, Music Monday, Regina Springfest (Gold Medal and Jazz received Silver Medal) • M.C.I. Drama "The Grinch Who Stole Christmas" as performed for K-3 students from T.C.S. • Family Studies was offered as a new course in 06/07. This program was integrated with the nursery program. • September Freshie Dance - 140 students in attendance, the highest number in recent memory. • Student Council elections in June 07 - greatest number of candidates in recent memory. • Successful "Reach for the Top" team • Two lock-down drills • New Agriculture Program in Grade 11 • Healthy Eating campaign • S.T.A.R.V.E. - Raised over \$9,000.00 for the Hesu Jr. School in Ethiopia • Girls' Soccer - Provincial Gold • Meagan Smith named Provincial Girls' Soccer M.V.P. • Provincial Girls' Soccer All -Star team included: Meagan Smith, Jaiclyn Clark, and Lauren Galbraith • Track & Field - Provincial Silver Medals awarded to the Jr. Girls' Medley team consisting of Holly Donohoe, Jaiclyn Clark, Amy Kingdon, and Amy Stevenson. • J.V. Badminton - James Kingdon & Jon Kowal placed 1st in divisional doubles. Chris Krutkewich placed 1st in divisional senior singles. • Provincial Gold awarded to Meagan Smith for the Multi-Event who also set a new Provincial record for overall points • Community Volunteer Day - over 180 students volunteering at Armitage Park, Minnedosa Campground, Beach flowerbed, Minnedosa Golf Course, Main Street curb painting, M.C.I., Minnedosa Library, Riverbank clean-up, and Beach Road clean-up • Survival Tactics for Today's Teens Symposium - Topics included: Communication Profile, Relationships, Drinking & Driving, Body Image, Drug Awareness, and Sexuality. • Science 20F class participated in a "Wolf Field Study" at R.M.N.P. • Power Mechanics Skills Competition in Winnipeg • East Entrance Enhancement Project • 1.36% drop-out rate • 10% increase in library resource circulation • Tremendous parental and community support 			

Step 3	Planning Process			
	Did your planning refer to the school vision/ mission statement?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Year last revised: 2005
	List or describe factors that influenced your priorities. <ul style="list-style-type: none"> • A significant increase in inappropriate student conduct during the 2006-2007 school year influenced our 2007-2008 priorities. • Retooling our Literacy plan was necessary as accurately evaluating a changing student body was ineffective. • Mandated Nutrition Policy • Greater student input 			
Describe the planning process and the involvement of students, staff, families and the community. (Who was involved? How often did you meet? How were decisions made? Refer to <i>Supporting Inclusive Schools: School-Based Planning</i> for examples) <ul style="list-style-type: none"> • Our planning process included staff that used a professional development day to discuss and develop the 2007-2008 plan. They also used this time to reflect on the previous plan. They then worked in committees and each took ownership of a specific priority. • Student council executive members spent a half day with the school principal discussing the plan's purpose and they also discussed their priorities as students. The council continued to work on their portion by meeting as a committee two additional times. 				

Step 4	School Priorities
	1. Literacy a) Literacy Progress b) Professional Resource Centre c) Increased usage of library resources and facility.
	2. School Climate a) Decrease discipline referrals b) Endorse student council activity plan c) Celebrate student and staff achievement d) School fundraising e) Community Volunteer Programs
	3. Nutrition a) Benefits of healthy food choices b) Healthy selection and price breaks c) Reward healthy food choices
	4. Student Council Priorities a) Improve School Climate b) Green Manitoba

Step 5	Previous Years' Successes. Please comment on successes and progress towards meeting previous school plan outcomes.		Enter First letter Discontinued Ongoing Met
	Expected Outcomes	Results (status, data or anecdotal evidence)	
	1. Academic Excellence - As part of our goal to increase student literacy at M.C.I., we focused on integrating literacy across all curricula.	To accomplish this, the following strategies were used. <ul style="list-style-type: none"> Rubric development and sharing of ELA expectations to insure common classroom assessment. Continued staff professional development opportunities through school-based inservices as well as "Literacy Across the Curriculum" summer institute. Continued development of the M.C.I. Literacy Strategies binder, shared by all teachers. Increased library resource circulation and usage by students 	
	2. Improve School Climate - As part of this goal, we had hoped to see another decrease in discipline notices and suspensions from last year.	<ul style="list-style-type: none"> Unfortunately, this was not the case in 2006-2007 as we saw a significant increase. We continued with our behaviour based field trips where eligible students attended a Bomber game, Moose game, and a Banff ski trip. By improving our school climate, we also wanted to provide our students with an opportunity to reduce the expense of school fees (i.e. Sports, trips, yearbooks, etc.). Many students were able to do so by selling M.C.I. Community Discount Cards. Finally, the students took one afternoon to volunteer within the community. As M.C.I. gets a great deal of support from Minnedosa, over 180 students, along with staff gave back by volunteering their time at 13 different community locations. 	
3. Technology	M.C.I. successfully completed: <ul style="list-style-type: none"> Upgrading all computers to Windows XP Implementation of Maplewood software. This is our program that we use for student report cards, attendance, timetables, etc. In 2007-2008, there will be a Parent Portal available. New R.R.S.D. web-page development Technology integration into the grade 10 Geography courses. SmartBoard technology integration in 2 classrooms. 		

2007–2008 Plan For more examples, see the Planning in Education website at http://www.edu.gov.mb.ca/ks4/specedu/pie/index.html				
Expected Outcomes.. What specifically are you trying to improve for students? (Observable, measurable) (Observable, measurable)	Indicators How will you know you are making progress?	Strategies What actions will you take?	Data Collection By what means will you collect evidence of progress?	
Step 6	1. Literacy a) Literacy Progress – In addition to the Schonell Test, CAT test, SORT test results that are done at the Grade 8 level, student’s reading comprehension will be assessed using Senior 1 Standards test in fall of 2007. Results will be shared with the staff to target literacy programming. Results from Grade 12 ELA Standards test will be used for comparison in four years.	1. Grade 8 to 9 Transition meeting will include time to discuss Grade 8 test scores. 2. Grade 9 reading comprehension scores will be presented at December staff meeting; discussion of which strategies work for individual students will be done at weekly team meetings. 3. Rubrics and strategies will continue to be put in the Literacy binder for reference and use by all teachers. 4. All staff will update the Literacy Strategy binder following Professional Development opportunities. 5. As part of resource consultations, individual and group reading strategies will be discussed and an implementation plan developed.	1. Grade 8 test scores will be shared at Grade 8 to 9 Transition meeting in August. 2. Grade 9 test scores will be shared at staff meeting in December and strategies to improve reading comprehension will be reviewed and strategized. 3. Common rubric development across curriculum for common assessment. I.e. essays, posters, test questions etc. 4. Continued attendance at the “Literacy Across the Curriculum” summer institute from across the subject areas. 5. Compile a list of strategies to be shared with Resource teacher and put in binder.	1. Teacher created rubrics will go on First Class desktop. 2. MCI Literacy binder 3. “Literacy Across the Curriculum” resource binder 4. SFAL 5. Assessment and Evaluation Documents from Manitoba Department of Education 6. Inclusion Document
	b) Professional Resource Center - A professional development resource center will be developed in the staffroom for access to strategies, professional literature and special education documents	1. An area will be developed in the staff room	1. Staff will pool our own professional reading resources and school resources and a center will be developed. 2. Professional materials will be sorted and prioritized by literacy committee.	1. Professional books 2. Professional journals and magazines 3. Department of Education documents 4. MCI Literacy Strategies binder
	c) Increased usage of library resources and facility - We hope to promote learning partnerships between the staff and librarian and promote better literacy opportunities.	1. Increased library bookings by staff 2. Increased interlibrary loans 3. Increased circulation of library books	1. Teachers will facilitate learning opportunities in the library and assist the librarian in providing learning resources. 2. Teachers will promote literacy opportunities within their classrooms.	1. Library 2. Maplin 3. Maplewood circulation system
	2. School Climate a) By June 2008, we would like to see that the number of discipline referrals decreases each month during the school year.	1. Fewer discipline referrals per successive month. 2. Decrease in discipline notices.	1. Consistent application of school code of conduct in classrooms and hallways. 2. Continue to offer behaviour-based field trips to reinforce good behaviour. 3. Continue weekly grade meetings to share strategies and highlight hot spots.	1. Discipline notices on file at office.
	b) Endorse student council's activity plans.	1. Increase staff involvement/visibility in activities.	1. Get involved as staff in activities.	
	c) Celebrate student and staff achievement.	1. Increase in assemblies, submissions to Minnedosa Tribune, and announcements.	1. 9:00 AM assemblies instead of homeroom to recognize achievement. 2. Morning announcements (e.g. Sports results)	1. Announcements forms 2. Issues of Minnedosa Tribune 3. Scheduling list (i.e. timetables)
	d) Plan to continue school wide fundraising strategies to help offset student expenses.	1. Students able to reduce the amount of fees they pay out of pocket.	1. Community discount cards with 50% of income going to credit student costs. 2. Grad fees worked off (fruit sales – work for fee)	1. Number of cards sold 2. Deposit slips 3. Sports fees records
	e) Provide the opportunity for all students to participate in a community volunteer program.	1. Volunteer day happens 2. The percentage of students opting in.	1. During school day. 2. After school volunteer opportunities coordination.	1. Count participant 2. Community response / requests / complaints

f) Plan and implement a Gym Blast	1. It occurs on October 24, 2007	1. Committee to plan this event	
3. Nutrition	1. Students are making healthier choices	1. Announcements 2. Signs / posters	1. Canteen receipts / Inventory
a) Educate students about benefits of healthy choices.			
b) Encourage healthy selections with price breaks.	1. Increased sales of healthy foods.	2. Periodic with cheaper, healthy choices (fruit/veggie/salad). Announce special and promote nutrition information. 3. Increase selection of healthy choices.	1. Canteen receipts
c) Reward healthy choices.	1. More tickets handed out. 2. Students want to be recognized for healthy choices.	3. Give students tickets for a draw entry if they are spotted eating healthy. (Not necessarily canteen purchased.)	1. Number of tickets given out.
4. Student Council Priorities	1. Monitoring student incident reports 2. An increase in extracurricular activities and participants. 3. More involvement from all students in school spirit events.	1. Celebrating student & staff achievements in and out of school. 2. Integrating all types of students and their interests. 3. Standard rules for classrooms: cell phones, progress reports, MP3 players, updated marks, and food & beverages. 4. School spirit activities: booster bus, hockey classic, talent show, and school camping/canoe trip.	
b) Green Manitoba – Reduce the amount of waste that our school produces (water, garbage).	1. Less money wasted on energy bill. 2. More recycling in school.	1. Used battery collection drive. 2. Stop the leaking/running toilets. 3. Turn off extra boilers if they are not needed.	

Healthy Child Healthy Schools Survey Information. K-6 schools are required to develop and report upon Nutrition Policies. Please complete the short survey below.		Fully in Place	Partially in Place	Under Development	Not applicable
Step 7	Do you have a written school nutrition policy?			X	<input type="checkbox"/>
	A) At the school Level?	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
	B) At the division level?	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Yes	No		
	Does the school have a representative committee or group that addresses school nutrition issues?	X	<input type="checkbox"/>		
	Have you utilized the Manitoba School Nutrition Handbook?	X	<input type="checkbox"/>		
Have you adopted the Manitoba Guidelines for Foods Available at School?	X	<input type="checkbox"/>			

<p>Direct inquiries about the <i>School Planning Report</i> to:</p> <p>Larry Budzinski Phone: (204) 622-2254 Email: lbudzinski@gov.mb.ca</p>	<p>DUE DATE:</p> <p>OCTOBER 31,</p> <p>2007</p>	<p>Submitting Completed School Planning Report</p> <p>Please submit completed <i>School Planning Reports</i> to your division office. Divisions please send the reports to Valerie Sawchuk at at: Email: vsawchuk@gov.mb.ca or Fax: (204) 948-3286 or Mail: Research & Planning Branch, Room 101-800 Portage Avenue, Winnipeg MB R3G ON4</p> <p>Schools and Divisions wishing to participate in the school and division report database project are asked to contact Larry Budzinski at lbudzinski@gov.mb.ca or (204) 622-2254 for details.</p>
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