

Step 1	Identification			
	Name of School Division Rolling River School Division	Name of School Oak River School	Name of Principal Anita Knight	Date (yyyy/mm/dd) 2008-11-10

Step 2	School Profile <i>(Complete the following using FTE as of Sept 30)</i>		
	Number of Teachers 2.5	Number of Students 27	Grade Levels K-8
	What is your mission statement? Our goal at Oak River School is to encourage every student to reach his or her potential within a supportive environment.		

Step 3	Planning Process			
	Did your planning refer to the school vision/ mission statement?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Year last revised: Hasn't been revised
	List or describe factors that influenced your priorities. Our priorities continue to be directly related to our learning beliefs and are focused on curriculum changes.			
	Describe the planning process and the involvement of students, staff, families and the community. (Who was involved? How often did you meet? How were decisions made? Refer to <i>Supporting Inclusive Schools: School-Based Planning</i> for examples) Parental feedback was taken into consideration by staff who met to discuss the previous plan, and make changes in the development of our new plan. Our plan took into consideration the grade/class combinations and the students' needs at all levels.			

Step 4	School Priorities			
	1. Continue to build upon our balanced literacy and numeracy plan at all grade levels.			
	2. Support teacher PD based upon our professional growth plans and build upon curriculum resources.			
	3. Continue to focus on student organization and home and school communication with the goal of assisting students to reach their potential.			
	4. Maximize the use of resource personnel available and student support services provided by the division.			
	5. Student safety and school pride with a focus on building healthy active kids.			

Step 5	Previous Years' Successes. Please comment on successes and progress towards meeting previous school plan outcomes.			Enter First letter Discontinued Ongoing Met
	Expected Outcomes	Results (status, data or anecdotal evidence)		
	1. Maintain balanced literacy and numeracy programs at all grade levels by allocating longer time periods for ELA and Math. Our goal is to have 75% of our students at or above grade level.	Longer time periods have been very effective for teaching ELA and Math to a multi-grade class. Student achievement has been monitored by classroom observation, testing, and Successmaker results.		Ongoing
	2. Support teacher PD based upon our professional growth plans and build upon curriculum resources.	Teachers have participated in relevant PD. Additional teaching resources have been purchased to supplement the curriculum guides in many subject areas. Staff have identified the needs for next year so we can look at the budget and order resources early in the year.		Met & Ongoing
	3. Organized students and informed parents due to a positive home and school connection formed to assist students in reaching their potential.	In general daily planners are well-used and parents report that they are a valuable tool. They are used in a variety of capacities based upon student needs in order to help them function in the school environment.		Met & Ongoing
	4. Maximized use of resource personnel available and student support services as provided by the division while effectively utilizing the new services of a guidance counselor in our building.	This year we felt that school visits by divisional personnel were less frequent due to circumstances of illness. We are insisting on regular visitations for next year to assist with teacher planning for resource programs which include the speech/language development program that is delivered by our EA. We are also requesting a more concrete schedule from our guidance counselor in terms of dates, times, and scheduled presentations for classes.		Ongoing
5. Ensure student safety and school pride in 100% of our students. Focus this year on building healthy active kids through the implementation of our nutrition plan and policy.	Students have been adequately supervised in all areas of the school and are behaving in a manner that suggests they feel safe, are proud of our school, are active, and are making healthy lifestyle choices. We held monthly activities to promote belonging and implemented our nutrition policy which has led to many changes to our canteen. Students have taken advantage of our milk program, the nutrition combos offered by the canteen, and are looking forward to offering more options next year!		Met & Ongoing	

Step 6	2008–2009 Plan For more examples, see the Planning in Education website at http://www.edu.gov.mb.ca/ks4/specedu/pie/index.html			
	Expected Outcomes.. What specifically are you trying to improve for students? (Observable, measurable) (Observable, measurable)	Indicators How will you know that you are making progress?	Strategies What actions will you take ?	Data Collection By what means will you collect evidence of progress?
	1. Maintain balanced literacy and numeracy programs at all grade levels. Our goal is to have 75% of our students at or above grade level.	Teachers will monitor student achievement levels through classroom testing and SuccessMaker will be functional at all grade levels and will provide grade level results that can be used in assessing our students.	ELA and Math will be scheduled in a block at prime times in the day. Mandatory reading will take place each morning and after lunch. Library classes will be scheduled every other day for K-4 students and sign out is available daily for grade 5-8 students.	Teachers will conduct classroom testing using the Alberta reading test, SORT, DRA Assessment, Schonnel Spelling Test, SuccessMaker results, and parent & teacher feedback will be gathered
	2. By May, 2009 teacher PD guided by our professional growth plans will be completed.	Teachers attending PD relevant to their needs and interests.	Principal will direct relevant information about PD opportunities to staff and encourage attendance.	Teacher feedback and completion of a PD report by each teacher as part of their professional growth process.
	3. Organized students and informed parents due to a positive home and school connection formed through the use of daily planners.	Use of daily planners. Open communication between home and school establishing a positive relationship. Organized students with homework completed which will allow them to function within the classroom environment.	Planners being written in after each class and taken home daily. Parents to sign the planner at least weekly to ensure that they are being used.	Parent feedback Use of planners, homework being completed
	4. More effective use of divisional resource personnel and student support services by monitoring and tracking set schedules to make sure that necessary visits are actually made and that programs are being adapted as necessary.	Teachers who are more informed and comfortable with the guidance program in our school. Regular visitations by divisional personnel to monitor programs and student levels.	Monitoring schedules and following up on missed visits to reschedule. Planning the guidance counselor schedule so teachers are more informed of the dates and times for classroom presentations.	Caseload list and completed schedules using First Class calendar Teacher feedback
5. Ensure student safety and school pride in 100% of our students. Focus will be upon building healthy active kids and continuing to improve upon options in our canteen.	Student behaviour indicating that they feel safe and demonstrating that they are proud of ORS. High participation in intramural and extra-curricular activities. Increased numbers of students purchasing nutritional snacks from the canteen.	Supervision for all areas of the school and grounds. Reinforce bus safety rules and continue to practice fire and lockdown drills. Offer more nutritional combos in the canteen.	Feedback from students, parents and teachers. Success and interest level for intramural and extra-curricular activities. Follow-up survey for students. Tally the nutrition combos ordered by tracking the forms.	
Comment on why you chose the outcomes. Our outcomes were chosen to reflect our school priorities. We feel we are making progress each year and want to build on our successes and improve upon area of lower achievement.				

Step 7	Healthy Child Healthy Schools Survey Information. K-6 schools are required to develop and report upon Nutrition Policies. Please complete the short survey below.	Fully in Place	Partially in Place	Under Development	Not applicable
	Do you have a written school nutrition policy?				
	A) At the school Level?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	B) At the division level?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Yes	No		
	Does the school have a representative committee or group that addresses school nutrition issues?	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Have you utilized the Manitoba School Nutrition Handbook?	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Have you adopted the Manitoba Guidelines for Foods Available at School?	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

A Rubric is available at www.edu.gov.mb.ca/k12/specedu/pie/index.html.

Direct inquiries about the <i>School Planning Report</i> to: Larry Budzinski Phone: (204) 622-2254 Email: lbudzinski@gov.mb.ca	DUE DATE: OCTOBER 31, 2008	Submitting Completed School Planning Report Please submit completed <i>School Planning Reports</i> to your division office. Divisions please send the reports to Kim Warelis at: Email: Kim.Warelis@gov.mb.ca or Fax: (204) 622-2260 or Mail: Program and Student Services, Room 411, 27-2 nd Ave. S.W., Dauphin MB R7N 3E5 Schools and Divisions wishing to participate in the school and division report database project are asked to contact Larry Budzinski at lbudzinski@gov.mb.ca or (204) 622-2254 for details.
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