

ROLLING RIVER SCHOOL DIVISION POLICY

Employee Resignations – Employment Termination

GCDAB/P

The Board of Trustees delegates to the Superintendent the authority to accept employee resignations.

The Superintendent will report employee resignations to the Board in a Personnel Report to be included in each Board agenda as applicable.

1. All letters of resignation will be reviewed and approved under the signature of the Superintendent.
2. Termination of an individual's employment or employment contract will be made by the Board of Trustees by Board resolution.
3. Letters accepting resignations and terminating employment will be provided on behalf of the Board of Trustees under the signature of the Secretary-Treasurer.

Legislation Reference: Public Schools Acts (52)

Index

Date Adopted: October 4, 2001

Date Reaffirmed: October 5, 2006

Date Reaffirmed: October 6, 2010

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