

Career Development

Career Preparation and Exploration is a comprehensive program that provides students with an opportunity to learn the skills, habits, and attitudes to help them become successful employees/employers in the work world. Community-based aspects of the program include the Grade 9 participation in the “Take Our Kids to Work” day, the Grade 10, 11 and 12 work experience placements, High School Apprenticeship, Credit for Employment and Career Development Internship Credit.

RRSD – Career Development

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ROLLING RIVER SCHOOL DIVISION

Citizens who enrich our world.

CAREER PREPARATION AND
EXPLORATION

Host employers are required to ensure the safety and health of all workers. Additional responsibilities of host employers include the following:

- Provide a new-worker orientation for workers new to a workplace, returning to the same workplace where the processes or hazards have changed, or relocating to a different area of a workplace with different processes or hazards.
- Provide appropriate information, equipment, devices, personal protective equipment (PPE), and training so work can be performed safely.
- Provide and allow for worker participation and engagement in safety and health matters.
- Notify Workplace Safety and Health of any serious injury.
- Notify school division/school of any worker injury or dangerous occurrence.
- Consider the special needs of young people in the workplace, such as their lack of experience in a work environment and background knowledge in recognizing hazards.
- Ensure they can provide adequate supervision for students.
- Ensure students are aware of restrictions on where and when youth workers can work (Employment Standards)

Schools divisions have a responsibility to ensure that students are safe in work experiences and leave school with workplace safety and health knowledge and skills.

In assessing whether the work experience placement is suitable for a student, schools should do the following:

- Contact the employer and conduct a work placement assessment and visit.
- Establish a communication system involving the student, school/school division Workplace Safety and Health Committee, and the employer.
- Ensure that students receive suitable safety and health training before being placed with host employers.
- Ensure the tasks the student will be doing at the placement and the related safety and health training required to do the tasks are outlined and understood.
- Consult, cooperate, and coordinate with the host employer to ensure all relevant orientation and training is covered and supervision is provided.

**** Information from Safe Work Manitoba – Safety Preparation for Student Work Experience**

All students, as workers, are obliged to do the following:

- Understand their roles, rights, and duties under *The Workplace Safety and Health Act*.
- Take reasonable care of their own safety and health.
- Take reasonable care to protect themselves and others.
- Properly use equipment, devices, and personal protective equipment (PPE) provided by the employer.
- Follow safety and health rules and safe work procedures at the workplace.
- Cooperate with the Workplace Safety and Health Committee or representative.
- Cooperate with other people on workplace safety and health matters so that they can comply with the Manitoba *Workplace Safety and Health Act* and the regulations.
- Report all near misses, unsafe work conditions, and faulty equipment and tools to their supervisors.

FOUR WORKER SAFETY & HEALTH RIGHTS UNDER MB LAW

1. The Right to Know
2. The Right to Participate
3. The Right to Refuse Unsafe Work
4. The Right to Protection