# ROLLING RIVER SCHOOL DIVISION REGULATION

| School Psychologist Job Description | GDAHB/R |
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**Position Title:** School Psychologist

**Reports to:** Director of Student, Clinical and Pre-Kindergarten Services

## Job Purpose and Objectives

The School Psychologist assesses student needs through a combination of observation, interviews, functional behaviour assessments, and standardized psychological assessments (cognitive ability, achievement, learning, internal and external behaviour, adaptive skills, social and emotional issues, executive function and memory) and develops intervention strategies that support improved learning outcomes. The School Psychologist communicates assessment results orally and in writing and works with the school team to develop appropriate education programming to improve student success.

## Education

Required:

- Master's Degree or equivalent in school psychology
- Permanent Manitoba School Clinicians Certificate, or eligible to obtain Provisional Manitoba School Clinicians Certificate

## Skills and Abilities

Required:

- Excellent interpersonal and communication skills
- Knowledge of student programs and school systems
- Ability to work effectively as part of a team
- Competency in data analysis and interpreting results
- Proficiency with communication technologies
- Valid Manitoba driver's license and access to a reliable vehicle

Experience:

- Previous experience in school psychology is preferred.

## Key Responsibilities

The duties of the School Psychologist include, but not limited to, the following:

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- Work in the consultative/collaborative service delivery model with student specific planning teams consisting of parents, school staff, administrators and other professionals/clinicians
- Make recommendations to staff, administration and parents/guardians regarding intervention strategies and programming that takes place in the most inclusive environment
- Liaise and collaborate with community agencies to access services and supports
- Conduct workshops for staff and parents related to areas of responsibility
- Provide support during tragic events involving a student or staff member as a member of the Tragic Events Support Team.
- Participate in risk and threat assessments as a member of the divisional Violence/Threat Risk Assessment Team
- Document services provided to individual students in a manner consistent with Division policy, good professional practice and the Personal Health Information Act, Freedom of Information and Protection of Privacy Act, and The Protecting Children (Information Sharing) Act
- Provide assessments, written reports and recommendations in a timely manner
- Participate in workshops and seminars to increase professional capacity
- Carry out other duties as assigned

**Comments**

The incumbent is required to work effectively under pressure, within defined timeframes and with a variety of people in a team environment. He/she must be able to work independently, be flexible, adjust to changing work assignments and deal with and maintain confidential information.

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**Date Adopted:** October 17, 2018