

# ROLLING RIVER SCHOOL DIVISION POLICY

## Community Engagement in Education Decision Making

ABA/P

The Board of Trustees of Rolling River School Division believes that in order to carry out its educational mandate, ongoing dialogue involving parents, students, staff, elected officials and all other community members is required. The Board, through this educational partnership and continued dialogue, will achieve a higher level of success in their mandate as outlined by the Rolling River School Division, Mission and Belief Statements.

The Board will develop and implement strategies to enhance the Board's communication and engagement with parents and the citizens of Rolling River School Division. These strategies will include:

- Providing opportunities for delegation presentations from stakeholders during Regular Board Meetings. Please see Appendix A for guidelines.
- Maintaining a comprehensive and current Rolling River School Division website.
- Inviting stakeholder participation in strategic planning process.
- Inviting stakeholder participation in public budget consultation.
- Informing stakeholders through regular written communication, such as divisional newsletters, executive summaries, blogs, social media updates.
- Participating in school and community school functions such as assemblies, open houses, graduation and award ceremonies, concerts, parent advisory meetings, special events.
- Dialoging with external individuals and groups to explore options for potential collaboration. These may include local municipalities, government agencies, government leaders, aboriginal leaders, and special interest groups.
- Use digital technologies to enhance communication as a means to share information and news regarding division activities, announcements, events and highlights of student learning.
- Provide Annual Report to the community.
- Encourage school support groups such as parent advisory councils.
- Consult and collect feedback from stakeholders regarding divisional initiatives and important issues in education using tools such as surveys, and focus groups.

### Index

### Regulation

**Reference:** Policy AD – Vision, Mission and Belief Statement

Policy BAA – Guiding Principles of Board Governance

Policy BCB – Role of the Board Chair and Vice-Chair

Policy BCE – Board Committees

Policy GDAA – Superintendent of Education Job Description

**Date Adopted:** May 25, 2011

**Date Revised:** November 13, 2017

**Date Reaffirmed:** November 17, 2021

# ROLLING RIVER SCHOOL DIVISION REGULATION

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### Consultation Process

The goal of the consultation is to gather information to make informed decisions when a matter or issue is identified.

Consultation is a process, which involves interaction between decision makers and those affected by the decisions.

It promotes a two-way flow of information and ideas to arrive at better solutions.

The process will optimize the opportunity for stakeholders to provide input within the established timeframe.

Consultation may take place if and when:

- The constituency may be affected significantly by the decision.
- The decision may be controversial;
- The decision making process could benefit from a widespread exchange of information;
- The required decision is value based and/or subjective in nature.

### Index Policy

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## **Appendix A**

### **Procedure for Rolling River School Division Delegation Presentations**

Rolling River School Division Board of Trustees welcomes individuals, organizations and groups to speak to the Board as a delegation at regular Board meetings.

The following procedures apply when presenting as a delegate to the Board.

- Provide a letter or brief identifying the topic of presentation and the purpose, one week in advance of the Board Meeting, to [rrsd@rrsd.mb.ca](mailto:rrsd@rrsd.mb.ca) or Box 1170, Minnedosa, MB, R0J 1E0.
- Up to 15 minutes is scheduled for the delegation. When 12 minutes has gone past, the Board Chair will advise you have 3 minutes to bring your presentation to a close.
- When it is time for your presentation, the Board Chair will announce your name, and you will be asked to come to the meeting room.
- Speak to matters relevant to your topic.
- Following each presentation, trustees will have an opportunity to ask questions for clarification relating to your remarks. They are not permitted to discuss or debate the issue at that time.
- The item addressed will be discussed by the Board at the appropriate time as per Board agenda. Trustees may also opt to:
  - refer it to staff for follow-up
  - request the matter be included on a future meeting agenda
- Should you require audio-visual equipment, please let us know in advance at (204) 867-2754.

Meeting participants are expected to conduct themselves with courtesy and respect for others. Please provide the contact information (name, email, mailing address, fax number) of the person the Superintendent will advise of the action taken by the Board, if required.