



Rolling River School Division

BOARD OPERATING PROCEDURE

BHA – NEW BOARD MEMBER ORIENTATION

Orientation sessions for newly elected trustees will be provided. The orientation sessions will be coordinated by the Secretary-Treasurer. A minimum of three sessions focusing on the following categories will be provided.

1. Board governance, structure and procedures provided by Senior Administration, Board Chair and/or Vice Chair or designate prior to the inaugural Board Meeting.
2. Finance and Operations provided by the Secretary-Treasurer, Accounts/Payroll Supervisor, Maintenance Supervisor and Transportation Supervisor within two weeks of the inaugural meeting.
3. Educational Programs and Priorities provided by the Superintendent, Coordinator of ICT, and Coordinator of Student Services within one month of the inaugural meeting.

Additional sessions may be provided if requested by the new trustee(s).

Trustees that are returned to office by acclamation, appointment or election are encouraged to attend the new Board member orientation sessions.

Date Adopted: October 19, 2006

Date Revised: October 19, 2016

Date Revised: October 7, 2020